

Electronic Remittance Advice (ERA) Enrollment Form

Submitter Name: _____

Submitter ID: _____

Contact Person: _____ **Phone Number:** _____

In compliance with the Health Insurance Portability and Accountability Act (HIPAA), the only remittance format and version that NHIC will provide is ANSI X12 835, version 4010A1. If your practice management accommodates a remittance module, we recommend that you work with your vendor to install the 4010A1 version.

Provider Numbers:

Please list all provider numbers to receive remittance. If billing with a group provider number, list only the group number. Please attach a separate sheet if necessary. The provider must supply the information requested below, including signature, in order to be activated.

<u>Medicare Billing Provider ID</u>	<u>Printed Provider Name</u>	<u>Provider Signature</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Request Remittance as follows:

- | | | | |
|---------------------------------------|--------------------------|--------------------------------------|--------------------------|
| Paper & Electronic Claims: | <input type="checkbox"/> | Compressed (Zipped) Files | <input type="checkbox"/> |
| Electronic Claims Only: | <input type="checkbox"/> | Uncompressed (Unzipped) Files | <input type="checkbox"/> |

Please fax or mail this form to the NHIC office that processes your Medicare Part B claims:

NHIC
 402 Otterson Drive
 Chico, CA 95928
 Attn: EDI Department
 Fax: 530/896-4152

NHIC
 PO Box 54905
 Los Angeles, CA 90054-0305
 Attn: EDI Department
 Fax: 213/593-5975

NHIC
 PO Box 9104
 Hingham, MA 02044
 Attn: EDI Department
 Fax: 781/741-3032

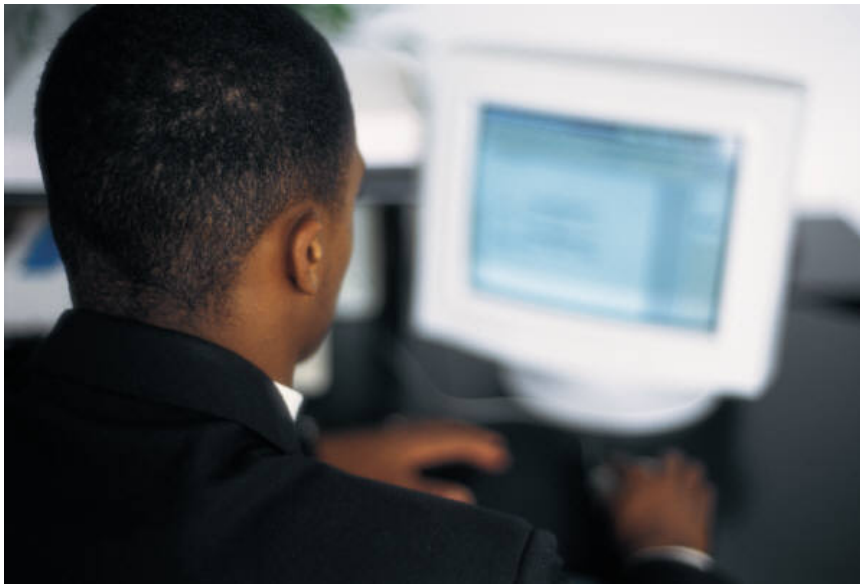
8/04/05

Document Name: Electronic Remittance Advice (ERA) Information Document	Document Number: REF-EDI-0005
Release Date: 07/11/05	Version: 2.0



**MEDICARE
PART B CARRIER**
www.medicarenhic.com

Electronic Remittance Advice



National Heritage Insurance Company
EDI Department

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What is electronic remittance advice?

Electronic remittance advice (ERA) allows the biller to receive all of the information contained on the Medicare Summary Notice in an electronic format. This information is used to allow *automatic posting* of claims payment information.

Why should providers receive ERA?

The provider *saves time and money*. Electronic remittance eliminates the need for manual posting of Medicare payment information.

Who can receive electronic remittance?

Any provider or supplier who is enrolled in the Medicare program and bills electronically may receive ERA. It is not required that a provider be Medicare participating in order to receive ERA. Providers may allow a billing agent, billing service, or, clearinghouse to receive the electronic remittance for them.

Will I still receive a Medicare check?

You will receive the paper Medicare check and paper remittance notice (Medicare Summary Notice) just as before. The Medicare check number appears on both paper and electronic versions of remittance.

Production of paper remittance notices (Medicare Summary Notices) may be discontinued at the discretion of the provider and/or the Centers for Medicare & Medicaid Services (CMS) after a reasonable phase-in period.

If I transmit a claim today, will I have my remittance in 14 days?

Not necessarily. Remittance is produced as the claims complete the adjudication process (pay or deny). As a result, the order of remittance notices will not necessarily follow the sequence in which the claims were transmitted.

Where do I find electronic remittance?

Remittance information is produced each business day, for California providers, and weekly for provider practicing in the States of Maine, Massachusetts, New Hampshire, and Vermont. Most submitters will download the electronic remittance files from their electronic mailboxes on the Carrier Bulletin Board System (CABBS).

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Enrollment Steps for Electronic Remittance:

Step 1 - Contact your software vendor.

Ask your vendor if electronic remittance capability is available for your practice management system. ***Programming is required*** in order to extract the information from the electronic remittance file and automatically post this information to the patient accounts.

If your vendor needs format specifications, they are available on our Web site at:

<http://www.medicarenhic.com/edi>

For support questions, vendors may call:

Massachusetts, Maine, New Hampshire, or Vermont – (781) 749-7745
Northern California NHIC office – (530) 896-7175
Southern California NHIC office – (213) 593-6950

Step 2 - Complete the Electronic Remittance Advice (ERA) Enrollment Form which is available in the EDI Download Center at **www.medicarenhic.com** .

Return the form by fax or mail to the NHIC EDI Department.

Can I receive Medicare payments electronically (*Electronic Funds Transfer*)?

Yes! Payments from Medicare may be automatically deposited to a provider's designated bank account by ***Electronic Funds Transfer*** (EFT). Each EFT transaction is assigned a unique number, which functions the same way as a Medicare check number. The EFT number appears on the remittance notice (paper or electronic) in the same field/location as the Medicare check number.

EFT is available to all providers who bill Medicare. To request an EFT Enrollment Form, please contact the NHIC office that services your claims:

Massachusetts Providers – (877) 527-6594
Maine Providers – (877) 258-4442
New Hampshire and Vermont Providers– (866) 539-5595
Northern California Providers – (530) 634-7584
Southern California Providers – (213) 593-6950

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Version	Date	Reviewed By	Approved By	Summary
1.0	3/16/2005	Vickey Welter	Kenneth Leary	Initial Document
2.0	7/11/2005	Vickey Welter	Kenneth Leary	Revision needed to re-position header (move to on top of CMS logo) ; added web site address to header

Posted 9/1/05